



# How to save your bonus to your workplace RRSP

## Follow these instructions

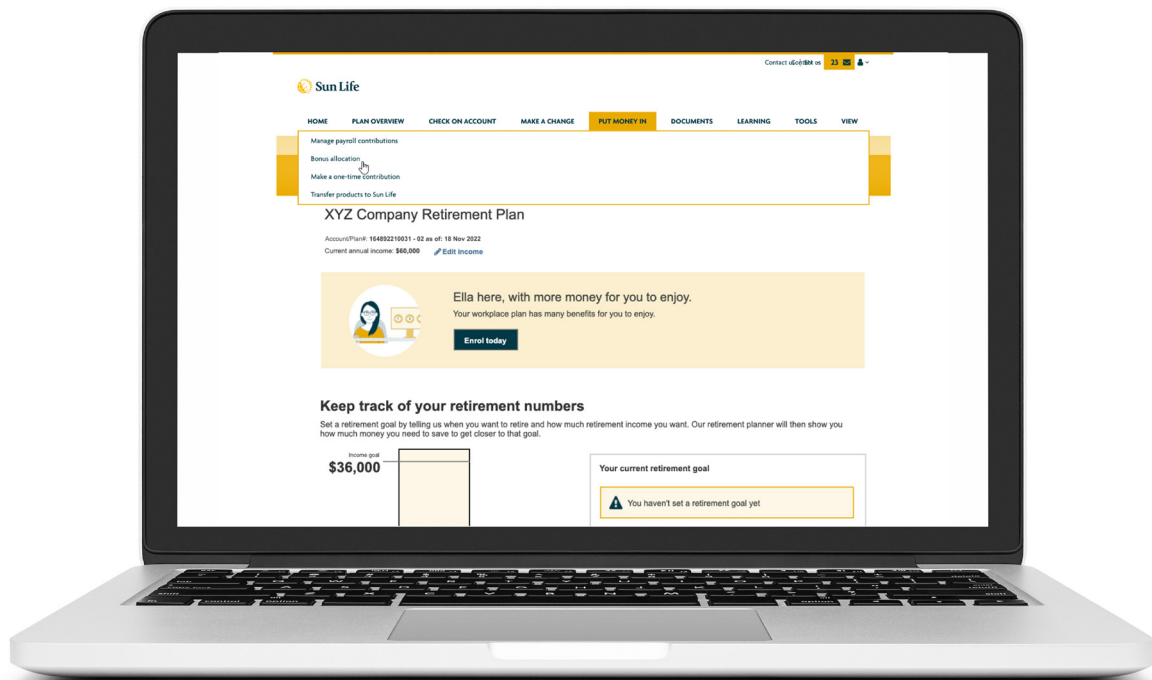
The bonus allocation tool applies to your eligible incentive pay, which includes your quarterly/annual commissions, IPI and customer care quarterly incentive.

01.

Sign in to [mysunlife.ca](https://mysunlife.ca) using your ID and password and click on **Manage plan**, then **my plan**.

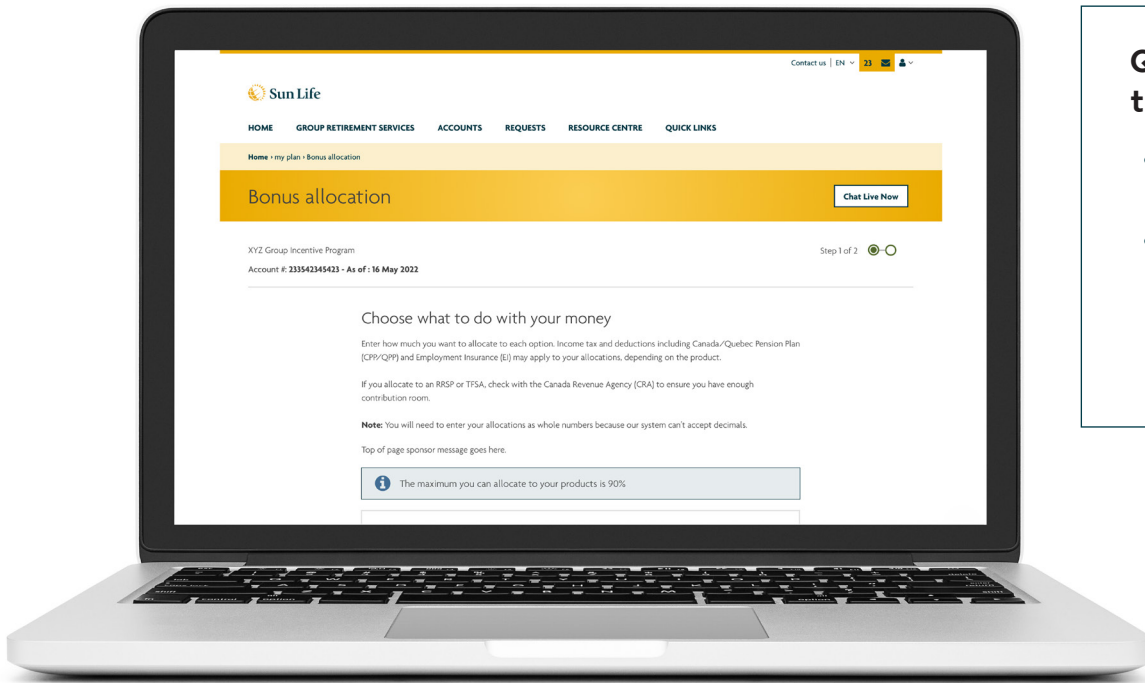
02.

Choose Bonus allocation from the **Put money in** drop-down menu.



03.

Enter the percentage you want to save to your RRSP. The rest will be paid to you as taxable cash. Note that 70% is the maximum percentage of your Quarterly Payout you can save to your workplace RRSP. Click **Continue**.



### Questions about the Intuit RRSP?

- Visit the Intuit Benefits website.
- Call us at 1-866-896-6984 any business day from 8 a.m. to 8 p.m. ET.

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